

STEPS TO ENROLMENT

1. **Step 1: Registration** - For your application to be processed, please register with the Nursery by submitting a completed and signed Authorisation Form and paying the non-refundable Registration Fee of AED 1,000*. Please complete the registration form on our website www.wonderyearsecc.com - "Register Now"
2. **Step 2: Nursery Offer** - Once you have registered with us, depending on availability, you will either be (i) Offered a Nursery place immediately OR (ii) Your child's name will be placed on our waiting list and you will be contacted later, with an offer, once a Nursery place becomes available.
3. **Step 3: Parental Acceptance** - To accept our offer and secure your child's space at the Nursery, please pay the non-refundable Enrolment fee of AED 3,000 which will be adjusted against (deducted from) your child's first term's fees, along with any other fees that may be due at this time.
4. **Step 4: Nursery Enrolment** - To complete the Nursery's enrolment procedure, you will need to make full payment of all fees due and submit all the relevant and up-to-date documents required by the Nursery.

Below is a list of document and fees required to complete the Nursery's enrolment procedure:

Required Documents:

1. A copy of the following documents:
 - Child's birth certificate
 - Child's passport, UAE Visa & Emirates ID (both sides)
 - Both parent's passports, UAE Visa & Emirates ID's (both sides)
 - Child's Immunisation Records (up-to-date)
2. Child's passport-size color photograph (4)
3. The following completed and signed documents :
 - Registration Form
 - Parental Authorisation / Photographic Image Form
 - Medical Forms
 - Meet and Greet Form

Required Fees*

1. Enrolment Fee of **AED 3,000.00 (non-refundable)** - adjusted against (deducted from) the first term's fee.
2. Registration Fee of **AED 1,000.00* (non-refundable)**.
3. Deposit Fee of **AED 1,000.00** (refundable on the condition that one full term's prior written notice of withdrawal is provided to the Nursery).
4. Term Fees - any relevant tuition fees, transport fees, extended care fees, etc. that may be due.

Please refer to our Schedule of Fees for further information.

***All Nursery fees are subject to VAT, as per Government regulations.**